

## DECEMBER 2, 2020

The meeting was called to order at 8:30 a.m. by Carol Shank, Chairwoman. Those present were Robert McDougal and Larry Rackley, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

**APPROVAL OF MINUTES:** Mr. McDougal made a motion to approve the minutes from the regular meeting of October 7, 2020 and the special meeting of November 16, 2020, noting that the October minutes are late, due to the Clerk's election duties. Motion seconded by Mr. Rackley and passed.

**PUBLIC INPUT:** There was no public input at this time.

**REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS:** Mr. McDougal made a motion that no items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. Rackley and passed.

**PROCLAMATIONS AND AWARDS:** MYRON MCKINNEY, FIVE YEARS OF SERVICE – The Board presented Mr. McKinney with a Certificate and pin for five years of service to Pershing County.

### UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that he hired a new employee, Tad Milich, and he is doing a good job. He is going in to get his CDL (Commercial Driver's License) permit this morning. The rest of the crew finished blading Grass Valley Road. Gerry and Robert are headed up to Spaulding today. Kevin and Bill finished Buena Vista Valley and headed up Buffalo Springs. They also went over American Canyon. They are now cleaning up weeds on Old Victory Highway. Mr. Hill stated that he also has blades running on Ragged Top and Trinity. Mr. Hill also reported that they completed CPR training and thanked Mr. Abbott for his IT support. Mr. Hill completed his pesticide training. He mentioned that he has put the Industrial Park on the schedule for weed abatement every three months as he has received several complaints. Mr. Hill also met with Star Peak Geothermal about the frontage road by their project. They obtained some used oil from Jim Hamilton. The crew also cleaned up the Grass Valley Transfer Site again.

*Resolution to set speed limit signs on Relief Canyon Road:* Mr. Hill did not send the information to Mr. Shields prior to the meeting, so this will be put back on the next agenda.

LANDFILL & RECYCLING – Dan Hill was present.

Mr. Hill stated that things have slowed down a bit with the cold weather. Mr. Nielsen took care of the burn pile. Mr. Hill stated that he received a complaint about the burn pile in Unionville, so they will get that taken care of as well. Mr. Nielsen had spoken to NDF (Nevada Division of Forestry) about getting a crew out to pick-up garbage, but they are back on lock-down due to COVID-19.

Mr. Hill stated that the diesel fuel pump broke-down. It will cost approximately \$1,700.00. Mr. Hill asked if that expense could come out of the Building Fund. Mrs. Childs was aware of the issue and stated that it would have to come out of the emergency line-item, which needs commission approval. An item will need to be put on the next agenda.

Mrs. Shank asked about the Recycling Center. Mr. Rackley did not have anything new to report.

SENIOR CENTER/VOLUNTEER COORDINATOR – Mr. Rackley stated that they had planned on opening the first week of December, but that date has been pushed until the first of the year due to an increase in COVID-19 cases. They have been delivering meals to approximately 38 people every day. They have received two applications for the Director position and the bus driver position.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that the new roof has been put on the Deputy house in Imlay. The windows should be done within the next two weeks. The crew has been putting up Christmas lights and the town tree is up. There has been some vandalism to some of the lights. Mr. Handka has reported it to the City Police and the Sheriff's office.

*Discussion regarding installing a generator at the Community Center:* Mr. Handka met with Bruce and Jeremy Hudson of BSL Electric last week to look at options to place a generator at the Community Center. It is doable and they would like to tie it into the solar system. The cost will be approximately \$95,000.00.

The Board felt that with the Community Center being the emergency over-flow for the Hospital, this is an important expenditure.

*Upgrade of electrical system with CARES Act Funding:* Mrs. Shank clarified that this item is for the Senior Center. Mrs. Childs asked how we would justify this expense with the CARES funding, since the Center isn't even open right now. They are very strict and didn't even allow the refrigerated truck expense. Mrs. Shank suggested that this item be put in the Building Fund budget for next year.

GRASS VALLEY FIRE – Mr. Rackley read a written report submitted by Mr. Burke. They are receiving a lower than normal amount of calls. They currently have 13 members and 2 waiting for approval. They burned the waste pile at the transfer site. They have been conducting weekly training with COVID precautions in place.

EMERGENCY MANAGEMENT – Mr. Rackley continued with Mr. Burke's report. Mr. Burke continues working on the Tier I vaccination plan. He is still waiting on a response from the Prison. Vaccinations have been ordered and should arrive in mid to late December. He has also been working on the Tier II vaccination plan. The firefighter turnouts are being ordered. The PPE stockpile has been purchased and is in storage. A fogger disinfection unit has been ordered. Hand sanitizer stations were ordered and installed by Mr. Handka. The washers and dryers for the fire departments have almost all been delivered. Pershing County is now listed in the Red category for COVID cases, with many of those cases being at the Prison.

COMMUNITY CENTER – Mrs. McKay submitted a written report, which was read by Mr. McDougal. Most of the Christmas events for December have been cancelled.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that things have slowed down around the county offices, allowing him to catch up on other things. He has been doing a lot of troubleshooting on email connections. FCC Communications will be out next week to start work on the upgrades to the audio/video in the Commission Room and the rest of the Courthouse. Mr. Abbott has also started researching items for the next budget cycle.

Mr. McDougal stated that the Assessor has asked for an answering machine/voice mail system in her office. He stated that if the phone system is going to be replaced next year, he would like a fairly cheap solution. Mr. Abbott stated that there is no easy solution for this with our current system. We would definitely need to call AT&T. Mr. McDougal asked if Mr. Abbott could obtain a cost estimate from AT&T. Mrs. Shank also suggested contacting CC Communications.

Mr. McDougal also asked if Mr. Abbott had any more information about the Broadband Reverse Auction. Mr. Abbott stated that the auction has ended, and he believes it is all posted on the website.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick gave the Board the Brownfield Grant Report #13 for the month of October. The first public visioning workshop was held on Monday. Mrs. Lusby-Angvick was happy with

attendance, but wished more local businesses on Main Street would have participated. The next workshop is December 11<sup>th</sup>. It was noted that there was a lot of participation by the local real estate brokers. Mr. McDougal stated that he is going to push the Rec Board on moving forward with a new pool and thinks it should be part of our SEDS (Social and Economic Development Strategies).

Mrs. Lusby-Angvick spoke about three new projects that will be bringing up to 500 jobs to the area once construction is complete.

Mrs. Lusby-Angvick is still working with the Build Nevada Core Project. They are working on the scheduling for the next session. There is a team meeting with the Brownfield committee today. We received a grant from NDEP (Nevada Division of Environmental Protection) for clean-up of the Main Street fire. Mrs. Lusby-Angvick stated that they are trying to work with the owners of the buildings. The University and Cooperative Extension have put together the Nevada Economic Assessment Project. Its aim is to provide County, State, and Federal agencies with quantitative and qualitative baseline data and general analysis to better understand trends from each counties' demographic, social, economic, fiscal and environmental characteristics. The data can be used for land use and project planning, grant writing and overall policy investment. Jan Morrison in Humboldt is already using their assessment and asked where we were at with ours. Mrs. Lusby-Angvick was unaware of the project and Pershing County was on the list for maybe next summer. Mrs. Lusby-Angvick and Ms. Morrison called the program director and we have been moved to the front of the list.

**PUBLIC DEFENDER** – A written report was submitted by Mr. Cochran.

**CODE ENFORCMENT** – A written report was submitted by Mrs. Machado.

**LOVELOCK FIRE** – Mr. Rackley spoke about the Fire Inspector position. No one has applied. He spoke with Chief Wilcox and Mike Heidemann and they would like the County to give the stipend to the Fire Department and they will take care of it. An item will be put on the next agenda.

#### **ELECTED DEPARTMENTS:**

**LACEY DONALDSON, CLERK-TREASURER** – Mrs. Donaldson stated that she didn't have anything to report. The office is finally starting to quiet down and get back to normal.

**RENE CHILDS, RECORDER-AUDITOR** – Mrs. Childs gave the Board the monthly reports.

**LAUREEN BASSO-CERINI, ASSESSOR** – *Approval to extend the advertisement for the Administrative Clerk I/II/Appraiser position until filled:* Mr. Rackley made a motion to approve extending the advertisement for the vacant positions in the Assessor's office until filled. Motion seconded by Mr. McDougal and passed.

Ms. Basso-Cerini submitted a written report.

**JERRY ALLEN, SHERIFF** – Sheriff Allen reported that they currently have 18 inmates in custody. He will be contacting the various jurisdictions to put a stop to check-ins, as they don't have room to segregate.

*Approval to purchase customized face masks for the Sheriff's Office at a cost of \$515.00 and purchase of a pressurized sanitation washer for the building with CDC approved sanitizer for mitigation of COVID-19 virus as well as other viruses and bacteria at a cost of \$2,450.00:* Mrs. Shank stated that masks are an approved expense with the CARES funding. Sheriff Allen gave the Board pictures of the masks that will be ordered. Sheriff Allen stated that they only need 60, but it is more cost effective to order 100. Sheriff Allen also stated that the ones given to the County by the State are too small for some of the deputies. Regarding the pressurized sanitation washer, Sheriff Allen has already ordered one for the Jail using Commissary Funds; however, it can only be used for the inmates. Mr. McDougal stated that Sean Burke had mentioned purchasing a fogger sanitation unit. He asked if they are similar devices and are both needed. Sheriff Allen stated that he would use the sanitation washer for the remainder of his building and for all their vehicles. It would be used daily. The fogger unit could be used at the Community Center or Senior Center as needed. Mr. Burke stated that he is not confident that they will get the ones he ordered in a timely manner as they are backordered.

Mr. Rackley made a motion to approve the purchase of customized face masks and a pressurized sanitation washer for the Sheriff's office as presented. Motion seconded by Mr. McDougal and passed.

**UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER; DISCUSSION REGARDING MOVING JUSTICE COURT TO NEW LAW ENFORCEMENT CENTER AND OTHER OFFICE SPACE AVAILABLE:** Mr. Shields stated that he has the purchase agreement in his office and will bring it down for signature. He also spoke about the office space for the new facility. Judge Stephens didn't feel any space was needed for Justice Court at the new facility. She asked what other offices might move over there. Mr. McDougal stated that they had discussed IT being in the new building. There was discussion about video conferencing for inmates, so they don't necessarily need to be transferred.

**DERBY FIELD AIRPORT:** Mr. Rackley stated that we have all the necessary signatures on the lease agreement for the fuel tank and equipment space.

Mrs. Shank asked about the hanger agreements. Mr. Rackley stated that Armstrong will review them if necessary. Mr. Shields will contact them.

**APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN STATE OF NEVADA OFFICE OF THE LABOR COMMISSIONER AND PUBLIC/AWARDING BODY, PERSHING COUNTY, RELATING TO LAWS AND REGULATIONS GOVERNING PUBLIC WORKS PROJECTS AND THE PAYMENT OF PREVAILING WAGE PURSUANT TO NRS 338.010:** Mr. Shields stated that he has been in contact with the Labor Commissioner's office. An opinion from the Attorney General's office is needed to clarify the extent to which counties are obligated under the recent change in the law to contract with third parties to keep track of prevailing wage information. He was told by one party from the Labor Commissioner's office that Pershing County is obligated to contract with LCP Tracker. Mr. Shields doesn't think the State of Nevada can tell a county what third party entity to enter a contract with. Mr. Shields contacted the AG's office and he is waiting for a response.

**CARES FUNDING: APPROVAL OF EXPENDITURES; UPDATE FROM EMERGENCY MANAGEMENT RELATING TO THE COVID-19 –** Sean Burke stated that he is still working on making the approved purchases. Some of the items are backordered. The Pershing County Board of Health will be meeting this afternoon. Mr. Burke stated that they will be discussing Tier I vaccine distribution. They have ordered 513 doses. They have accounted for the Prison, but they have still not responded as to whether they will participate.

**REPORT FROM LEGAL COUNSEL:** Mr. Shields did not have anything to report.

**REPORT FROM ADMINISTRATIVE ASSISTANT/HR REP:** Mrs. Wesner did not have anything to report.

**ITEMS FOR FUTURE AGENDAS:** Mr. McDougal would like the Board to consider renaming the frontage road just after the turnoff at Marker Lane to Duncan Road.

**CORRESPONDENCE:** There was no additional correspondence discussed.

**PLANNING AND BUILDING DEPARTMENT / IMLAY WATER:** Mr. Evans submitted a written report.

**MATTERS OF THE BOARD FOR DISCUSSION; BOARD MEMBER REPORTS; BOARD LIAISON REPORTS:** Mr. McDougal has Recreation Board meeting tomorrow night. The PCEDA meeting for December has been cancelled. Next Friday there is a Central Nevada Regional Water Authority conference call. Mr. McDougal stated that he would be willing to continue to serve on this board after his term as Commissioner ends. Mrs. Shank asked about the Humboldt River Water Basin Authority. Mr. McDougal stated that he would love to stay involved, but the makeup is a little different.

Mr. Rackley didn't have anything else to report. He has been busy daily at the Senior Center.

Mrs. Shank was notified that the Unionville Cemetery's unrestricted usage was published in the Federal Registry.

**PUBLIC INPUT:** There was no public input at this time.

**APPROVAL OF VOUCHERS:** Mr. McDougal made a motion to approve the vouchers as submitted. Motion seconded by Mr. Rackley and passed.

As there was nothing further to come before the Board, the meeting adjourned at 10:14 a.m.

Approved 1/20/21: \_\_\_\_\_/s/\_\_\_\_\_  
Larry Rackley, Chairman

Attest: \_\_\_\_\_/s/\_\_\_\_\_  
Lacey Donaldson, Clerk