

MARCH 6, 2019

The meeting was called to order at 8:30 a.m. by Larry Rackley, Chairman. Those present were Robert McDougal and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mrs. Shank made a motion to approve the minutes from the January 16, 2019 and February 6, 2019 meetings as submitted, noting that the January 16th minutes are over the 45 day deadline. Motion seconded by Mr. McDougal and passed.

PUBLIC INPUT: There was no public comment at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: District Attorney Shields reviewed the agenda and did not see anything of impact.

Mrs. Shank made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. McDougal and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT & LANDFILL– Dan Hill was present.

Mr. Hill reported that he has been working on his proposal for RTC (Regional Transportation Commission) and on the bids for the Rural Solid Waste Collection. Mr. Hill also reported that he had budgeted for satellite communication devices for the guys in the field and he recently ordered them. The crew plowed and sanded Grass Valley at least three times and also plowed and sanded Imlay. They have been busy fixing washouts in Kyle Hot Springs, Dixie Valley, Granite Springs, North of Imlay, and Vernon/Porter Springs. The ones that haven't been fixed yet have been marked. Mr. Hill stated that after the last meeting he went and looked at the roads in Imlay. They have bladed most of the town and will patch when the weather is warmer. The crew also hauled more sand to Coeur. They bladed Herschell Road in Grass Valley and a couple other roads that we don't usually do. A resident was plowed out of Spaulding Canyon. They have been helping out at the Landfill as time permits. With all the wet weather the trash hasn't been blowing around.

SENIOR CENTER / VOLUNTEER COORDINATOR – Jordan McKinney was present.

Mrs. McKinney reported that they received a \$3,000 donation from the Lion's Club. They had 19 entries in the Valentine's Day Cookie Bake-Off. They are having a family history search presentation on March 19th. They will be having a fall prevention class on March 22nd during lunch. Breakfast at the Center will be on March 29th.

Request to approve the purchase of sound panels for the ceiling and walls of the Senior Center not to exceed \$4,000.00 from the Senior Gift Fund: Mrs. McKinney gave the Board two quotes. Both quotes are for self-installation.

Mr. McDougal made a motion to approve the purchase, not to exceed \$4,000.00, with Buildings and Grounds doing the install. Motion seconded by Mrs. Shank and passed.

Mrs. McKinney stated that Bill Drake has resigned from driving at the Center. This leaves them with one driver.

BUILDINGS AND GROUNDS – John Handka was present.

Update on progress of repairs/maintenance at the Imlay Community Center: Mr. Handka stated that everything has been done with the exception of trimming the trees. Mr. Handka stated that he also did some work to the heater.

Mr. Handka stated that they have been watching the water damage at the cemeteries, but with all the rain there isn't much they can do. They have almost replaced all the lights in various county buildings with LEDs. Mr. Handka also reported that he spoke with Michael Mancebo, the newest Recreation Board member, about future projects. Mr. Handka spoke about the remodel plans at the ball fields. Mr. Handka feels he can complete the bathroom remodel for under \$15,000.

Mrs. Shank spoke with Pat Irwin about the tires that were used for the Lover's Aloft Event. He would like the Board to reconsider allowing them to store the tires at McDougal Field. Mr. McDougal stated that he is reluctant to make the Complex a storage facility. The tires are only for their event and they should take care of them.

Mrs. Shank also stated that when the youth sports groups use the fields they don't clean-up their equipment when the season is over.

Mrs. Shank stated that she went out to the Airport to look at the new building and loader. She also stated that the helipad needs to be repainted. Mr. Handka will contact Trans Aero since this should be part of their regular maintenance.

Lovelock Street Fever Car Club, Request to use the Courthouse Park June 1-2, 2019 with vendor setup and walk through with Buildings and Grounds on May 31st: Ed Macedo was present on behalf of the Car Club.

Mr. Macedo stated that this will be their 20th year.

Mrs. Shank made a motion to approve the request by the Lovelock Street Fever Car Club to use the Courthouse Park June 1-2, 2019 with vendor setup and walk through with Buildings and Grounds on May 31st. Motion seconded by Mr. McDougal and passed.

COMMUNITY CENTER – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick stated that the problem with the sound system is the speakers. She is having someone draw up a quote for time and materials and then we would have to purchase new speakers.

Update and recommendation from interview panel; selection of Community Center Director and setting of salary: Mrs. Wesner stated that they interviewed five applicants. The interview panel is recommending Dixie McKay. If the Commission is in agreement she will have to be designated as part-time Community Center Director to be paid from that budget and part-time Ag Extension. Mrs. Shank was concerned about back-up if Mrs. McKay was absent. She also asked if anyone had spoken to Mr. Foster, Cooperative Extension Educator. Mr. Foster stated that he didn't have a problem as Mrs. McKay has already been helping with the Community Center. Josh McKinney, 4-H Coordinator, was asked if he would be willing to cover the Community Center when Mrs. McKay is gone. He felt that with enough notice and training it wouldn't be a problem.

The salary for the Community Center Director was discussed. Mrs. McKay is currently making \$18.09 with Cooperative Extension. It was noted that Mrs. Lusby-Angvick was making \$19.92 as the Director. Mrs. Shank recommended \$19.50.

Mrs. Shank made a motion to offer the position of Community Center Director to Dixie McKay at \$19.50 an hour effective March 4, 2019. Motion seconded by Mr. McDougal and passed.

Later in the morning Mrs. Wesner stated that she had spoken with Mrs. McKay and she will accept the position, but is requesting \$20.50 per hour.

Mr. McDougal made a motion to accept Mrs. McKay's counter-offer of \$20.50 per hour. Motion seconded by Mrs. Shank and passed.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick spoke about the turmoil with Highway 95. She will be meeting with Assemblywoman Alexis Hansen tomorrow. They will be discussing Highway 95 and any other regional issues that may come up. Mrs. Lusby-Angvick is also working with WNDD (Western Nevada Development District) on the Comprehensive Economic Development Strategy. They are scheduled for a re-write this year and a workshop has been scheduled for June. Mrs. Lusby-Angvick also reported that

they have made it to the next phase of the Brownsfield Grant. We should find out in mid-April if our application was successful.

Mrs. Lusby-Angvick also reported that she will be attending UNCE's (University of Nevada Cooperative Extension) hemp workshop on Friday. Mrs. Lusby-Angvick stated that she has been busy networking with Nevada Rural Housing, the Planning Department and the District Attorney's office. She reported that JOIN (Job Opportunities in Nevada) is coming back to the community. They will be here every second Wednesday of the month. Job Connect has appointed a new Veteran's coordinator, so they will also be coming back to town.

Mrs. Lusby-Angvick stated that the county brochures that Mrs. Shank has been distributing were created by a joint collaboration between Economic Development, the Recreation Board, the Chamber of Commerce, and the Lovelock Revitalization Committee.

Mrs. Lusby-Angvick informed the Board that this year's Rural Roundup will be held in Fallon April 10-12.

PERSHING COUNTY FIRE/AMBULANCE DEPARTMENTS –

RYE PATCH FIRE: Chief Staci Bristow and Tom Helms were present.

Mr. Helms reported that all their vehicles are back in service. The bay doors have been repaired. Mr. Helms stated that they still need batteries for their AEDs (Automated External Defibrillator), but he spoke with Chief Wilcox and they can order them and charge them to the Ambulance Department. Mr. Helms asked if there was an update on the radios. Mrs. Shank stated that they were applied for through a LEPC (Local Emergency Planning Committee) grant. Mr. Rackley stated that he hasn't heard anything new.

Discussion regarding new brush truck and donated brush truck: Mr. Helms stated that they don't want to use the truck they are getting from the BLM as a brush truck. They would like to make it a medical/rescue truck and hand down their current brush truck to Imlay. This would eliminate the need for a new engine, but they still need a brush truck. This will be discussed further at the budget workshops.

Reallocate funds from 2019 budget not to exceed total budget amount for capital outlay items: Mr. Helms spoke with Mrs. Childs about reallocating their capital outlay budget to purchase extraction equipment. Mrs. Childs stated that due to the number of people on the department there will be a savings in salary expense. This would increase the capital outlay amount, but it would be covered by the savings in the other line items.

Mr. McDougal made a motion to approve the request to reallocate funds from the Rye Patch Fire's 2019 budget not to exceed the total budget amount to purchase extraction equipment. Motion seconded by Mrs. Shank and passed.

PUBLIC DEFENDER – Steve Cochran was present.

Mrs. Shank asked about a calendar year report that the office is responsible for. Mr. Cochran stated that in the past they had done a fiscal year report and he was unaware it was supposed to be calendar year. It has been taken care of.

COOPERATIVE EXTENSION – Steve Foster and Josh McKinney were present.

Mr. Foster reported that he taught a youth quality assurance class for the Grange and 4-H kids. A webinar was held on regenerative agriculture. Mr. Foster is still working on the Nutrient Management pre-exam. They received results back on 64 radon tests. Three quarters of those tested were over the amount considered high levels. There is an Industrial Hemp workshop this Friday. Approximately fifty people have signed up to attend. Mr. Foster will be holding a pesticide training on March 19th. The next webinar will also be on March 19th and it is Pest and Weed Management Strategies for Transitioning Producers to Organic.

Mr. McDougal stated that a Grange is being setup in Grass Valley and wondered if Mr. Foster is involved. Mr. Foster stated that UNCE isn't involved with the Granges other than giving presentations.

Mr. McKinney stated that he received information from the State to purchase the firearms and ammunition for the sports shooting club. All firearms and ammunition will be locked in safes at the 4-H building. Mr. McKinney also reported that they are starting a small animal group (turkeys, rabbits and chickens). He is working on a community service scavenger hunt for Frontier Days. For next year, Mr. McKinney is looking at doing some community outreach regarding the livestock program. This year's Livestock Show is May 5th.

REVIEW OF FIRE INSPECTIONS, ETC – Mr. Shields has researched building fees in other counties. A workshop was scheduled for 1:30 p.m. on April 3rd after the regular Commission meeting.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that he had 33 tickets opened in February. Mr. Abbott will be going to Carson City next Tuesday for a USDA Reconnect Grant Workshop. Mr. Abbott has received three responses for the Network Upgrade Project. He asked if the Board would like presentations from those who responded. They would. Mr. Abbott will work with Mrs. Wesner to schedule the presentations.

PLANNING AND BUILDING DEPARTMENT / IMLAY WATER: James Evans was present.

Mr. Evans gave the Board the monthly fees collected and permits issued report. There will not be a Planning Commission meeting tonight, but there may be a meeting in April. Mr. Evans reported that he red-tagged a contractor for building without a permit. Mr. Evans will be collecting samples from the Imlay Water System tomorrow.

UNCLASSIFIED DEPARTMENTS, CONT.D:

SAFETY – *Determination if any current part-time employee is interested in assuming 10 additional hours and taking the responsibility of the Safety Coordinator position; selection of Safety Coordinator and determination of salary:* A letter of interest was received from Cheryl Haas, Administrative Clerk for the Community Health Nurse's office. Mrs. Shank stated that she oversees Ms. Haas and is confident she could do the job. She also stated that all the Safety files could be moved into the empty office that is currently being used for Cemetery Board storage. She would need a computer. Mr. Abbott stated that he has a couple spares. Mrs. Shank suggested paying Ms. Haas the same salary for Safety as she currently makes in the Health Nurse's office.

Mr. McDougal made a motion to appoint Cheryl Haas as the 10 hour per week Safety Coordinator at her current salary effective March 4, 2019. Motion seconded by Mrs. Shank and passed.

GRANTS – Mrs. Shank stated that she's not sure where we're at with the playground grant. We were awarded two grants from POOL/PACT, one for the Sheriff's office and the other for Buildings and Grounds. Mrs. Shank also reported that there are grant funds available for roads. She sent the information to Mr. Hill to see if we would even qualify. POOL/PACT meets twice a year, in March and September, to consider larger grant requests

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson reported that she hired Megan Ortega to fill the vacancy in her office and she started yesterday. They are still working on a tax sale, but it has been pushed into June.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the monthly Fund Balance Report.

Acceptance of donation from Naoya Koizumi in the amount of \$3,000.00: A letter, along with a check for \$3,000, was sent to the Clerk's office thanking the County for assistance provided by a Deputy Sheriff. He asked that the money go toward public safety and good operation for the county. Mrs. Donaldson and Mrs. Childs deposited the funds into the Public Safety/Option Tax Fund.

Mrs. Shank asked that a thank you letter be sent to Mr. Koizumi and to Deputy Reed.

Mrs. Shank made a motion to accept the donation of \$3,000 from Naoya Koizumi, to be deposited into the Public Safety Fund. Motion seconded by Mr. McDougal and passed.

BRYCE SHIELDS, DISTRICT ATTORNEY – *Request for approval of out of state travel for Elizabeth Blondheim and Cassandra Steele to attend the 2019 ERICSA Conference 5/2019 in Niagara Falls, NY, cost of \$5,532.84 to be paid from State of Nevada Child Support Incentive Funds:* Mr. McDougal made a motion to approve the out of state travel for Elizabeth Blondheim and Cassandra Steele to attend the 2019 ERICSA Conference in May, 2019 in Niagara Falls, New York. Motion seconded by Mrs. Shank and passed.

SHERIFF’S DEPT. – *Approval to remove inventory items:* It doesn’t appear any of the items are valued at \$3,000 or more.

Mrs. Shank made a motion to remove the inventory items as requested by the Sheriff’s Department if they meet the requirements of being valued at \$3,000 or more. Motion seconded by Mr. McDougal and passed.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER: APPROVAL TO PROCEED WITH APPRAISAL OF APN #001-133-13 AND 001-126-04 – Mr. Rackley also mentioned APN #001-133-14. Mr. Rackley has been busy working on reaching an agreement in regards to the property near the Sheriff’s Department.

Mrs. Shank made a motion to approve moving forward with having the various parcels appraised as necessary. Motion seconded by Mr. McDougal and passed.

PROCLAMATIONS AND AWARDS: NATIONAL COUNTY GOVERNMENT MONTH – Mrs. Shank made a motion to proclaim April 2019 National County Government Month. Motion seconded by Mr. McDougal and passed.

DERBY FIELD AIRPORT: APPROVAL TO RENEW DERBY FIELD AIRPORT LEASE AGREEMENT BETWEEN VALLEY TECH SYSTEMS, INC. AND PERSHING COUNTY FOR APPROXIMATELY AN 18 MONTH TERM AT A RATE OF \$320.00 PER MONTH – Mrs. Shank made a motion to approve renewing the Derby Field Airport Lease Agreement between Valley Tech Systems, Inc. and Pershing County for approximately 18 months at a rate of \$320.00 per month. Motion seconded by Mr. McDougal and passed.

APPROVAL TO LEVY AN ASSESSMENT ON ALL TAXABLE PROPERTY WITHIN THE CONFINES OF THE LOVELOCK VALLEY GROUNDWATER BASIN FOR THE FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020 IN THE AMOUNT OF \$8,506.55: Mrs. Shank made a motion to approve levying an assessment on all taxable property within the confines of the Lovelock Valley Groundwater Basin for the Fiscal Year July 1, 2019 to June 30, 2020 in the amount of \$8,506.55. Motion seconded by Mr. McDougal and passed.

APPOINTMENT OF AUDITING FIRM EIDE BAILLY TO PERFORM THE AUDIT FOR PERSHING COUNTY FOR THE YEAR ENDING JUNE 30, 2019 PURSUANT TO NRS 354.624: Mrs. Shank made a motion to appoint Eide Bailly to perform the audit for Pershing County for the year ending June 30, 2019 as presented. Motion seconded by Mr. McDougal and passed.

APPROVAL OF AMENDMENT TO THE INTERSTATE INTERLOCAL CONTRACT BETWEEN THE DIVISION OF PUBLIC AND BEHAVIORAL HEALTH, COMMUNITY HEALTH SERVICES PROGRAM AND PERSHING COUNTY, (#C16131-1) FROM JUNE 30, 2019 TO JUNE 30, 2021 FOR AN ASSESSED COST OF \$3,412.75 PER MONTH: Mr. McDougal

made a motion to approve the amendment to the Interstate Interlocal Contract between The Division of Public and Behavioral Health, Community Health Services Program and Pershing County from June 30, 2019 to June 30, 2021 for an assessed cost of \$3,412.75 per month. Motion seconded by Mrs. Shank and passed.

REPORT FROM LEGAL COUNSEL: Mr. Shields stated that he will forward the Valley Tech contract for signature. Mr. Shields mentioned that AT&T and Verizon are not collecting the increased 911 Surcharge. He also spoke about the Public Safety/Option Tax Resolution, stating that funding to purchase safety equipment should always come from this fund first.

REPORT FROM ADMINISTRATIVE ASSISTANT: LABOR NEGOTIATIONS – *Approve one of the following: 1.) to contract with Jordan Walsh to continue representing Pershing County in labor and employment related matters, and authorize and direct Allison MacKenzie to release the County's files to Jordan Walsh as soon as possible; 2.) County to remain with Allison MacKenzie, Ltd.; 3.) County to receive file and to select new attorney unrelated to Jordan Walsh or Allison MacKenzie, Ltd.:* Mrs. Wesner asked that the Board postpone the labor negotiations item until the next meeting.

UPDATE ON MATTERS RELATING TO THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: Mr. McDougal has been trying to contact Senator Cortez-Masto.

PERSHING COUNTY CENTENNIAL PLANNING COMMITTEE: REQUEST FOR APPROVAL TO PROVIDE ONE SET OF THE CENTENNIAL COIN/LAPEL PIN TO EACH PERSHING COUNTY EMPLOYEE; IF THIS IS NOT ACCEPTABLE, THEN REDUCE AMOUNT CHARGED TO EMPLOYEES FOR PURCHASE OF CENTENNIAL COIN/LAPEL PIN FROM \$10.00 TO \$6.00 PER SET – Mrs. Shank stated that there are 122 employees. She has already received a donation from Coeur Rochester and has asked EP for one as well.

Mr. McDougal stated that the County employees receive a good salary and benefits and he doesn't think it is unreasonable for them to pay for them.

Mrs. Shank made a motion to provide a Centennial Coin/Lapel Pin set to each County employee if they want one. Motion seconded by Mr. Rackley. Mr. McDougal opposed. Motion carried.

Mrs. Shank stated that she is working on the preparations for the Centennial Open House on March 18th.

Mr. McDougal asked about the book signing. The books will be sold at Temptations and then can be signed at the Open House.

ITEMS FOR FUTURE AGENDAS; TOPICS FOR DISCUSSION AT THE IMLAY TOWN HALL MEETING ON APRIL 3, 2019 AND THE GRASS VALLEY TOWN HALL MEETING ON MARCH 30, 2019: The Board did not have anything to add for the Town Hall meetings. The Board would like to try to schedule a meeting with the School District on April 15th. The Board would also like to receive an update from the BLM (Bureau of Land Management) at a future meeting.

CORRESPONDENCE: There was no additional correspondence.

KRISTOFFER FISHER, ENTERPRISE FLEET MANAGEMENT: DISCUSSION REGARDING PROPOSAL TO PERSHING COUNTY TO PARTNER WITH ENTERPRISE FLEET MANAGEMENT FOR COUNTY VEHICLES – Mr. Fisher was not present. This item will be put on the agenda for the next meeting.

2019 LEGISLATIVE UPDATES: Mr. McDougal spoke about various bills regarding water.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mr. McDougal reported that he has a Recreation Board meeting tomorrow and will be attending the Central Nevada Water Authority meeting in Carson City on Friday.

Mrs. Shank reported that all her meetings are coming up. The Cemetery Board met and is pleased with the grounds keeping at both cemeteries.

Mr. Rackley reported that he has a Volunteer Board meeting next week. The 911 committee was supposed to meet yesterday, but the meeting was cancelled. There are currently two vacancies on the 911 committee and one letter for reappointment has been received. Mr. Rackley also met with the FAA (Federal Aviation Administration) yesterday in Reno and discussed the 5 year plan. Our consulting agreement with Armstrong Consultants will expire shortly and we will have to advertise for proposals. The annual Nevada Airports Association meeting in Gardnerville will be March 20-22, 2019. Mr. Rackley and Shelly Nee will be attending a meeting in Winnemucca on March 8th in regards to the TV District. They will be meeting with representatives from Winnemucca and Elko to discuss Toulon Peak. Lander and Eureka counties may be there as well.

JERRY ALLEN, SHERIFF: Sheriff Allen reported that he interviewed a potential new hire yesterday. They had an inspection Monday from Health and Human Services, Juvenile Division. The plumbers are working in the Jail now. Sheriff Allen asked about his agenda item regarding the inventory and was told it had been addressed earlier in the day. Mrs. Shank also told him that the policy had been amended to increase the value of property that has to be reported on a department's inventory to \$3,000.

PUBLIC INPUT: There was no public input at this time.

VOUCHERS: Mr. McDougal made a motion to approve the vouchers as submitted. Motion seconded by Mrs. Shank and passed.

As there was nothing further to come before the Board, the meeting adjourned at 11:32 a.m.

Approved 4/03/19: _____/s/_____
Larry Rackley, Chairman

Attest: _____/s/_____
Lacey Donaldson, Clerk