

## SEPTEMBER 6, 2017

The meeting was called to order at 8:30 a.m. by Carol Shank, Chairwoman. Those present were Robert McDougal and Larry Rackley, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

**APPROVAL OF MINUTES:** Mr. Rackley made a motion to approve the minutes of the July 19, 2017, August 2, 2017 and August 16, 2017 meetings as submitted. Motion seconded by Mr. McDougal and passed.

**PUBLIC INPUT:** There was no public comment at this time.

**REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS:** Mr. McDougal made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business. Motion seconded by Mr. Rackley and passed.

### **UNCLASSIFIED DEPARTMENTS:**

**ROAD DEPARTMENT** – Dan Hill was present.

Mr. Hill reported that since the last meeting they finished the chip seal project on Limerick and Old Victory. They still have some grooming to do. They also did some hand patching on Limerick, Old Emigrant and Westfall.

Mr. McDougal stated that he had a request from a constituent to increase the speed limit on the frontage road from south of Big Meadow Ranch Lane to Toulon to 65 mph. It was noted that this is a State route and we would have to make the request to them. Mr. Hill stated that there is some truck crossing traffic at the gravel pit. Mr. McDougal suggested increasing it after the gravel pit.

**LANDFILL & RECYCLING MATTERS** – Dan Hill was present.

Mr. Hill stated that they are still working on getting the dozer repaired. They have spent approximately \$50,000, so they may have to make some budget adjustments.

**SENIOR CENTER/VOLUNTEER COORDINATOR** – Jordan McKinney was present.

Mrs. McKinney reported that they had their AARP Driver Safety course last week with 7 attendees. The senior's trip to Burning Man was a huge success. The Center will be having a 100<sup>th</sup> Birthday Celebration for Irva Marcucci on September 22<sup>nd</sup> during lunch. Mrs. McKinney stated they will not be having an Advisory Board meeting until October as she will be on vacation next week. Breakfast at the Center will be on September 29<sup>th</sup>.

**BUILDINGS AND GROUNDS** – John Handka was present.

Mr. Handka reported that they have been working on the doors at the Grass Valley Community Center. The replacement water fountain for the park came in. Mr. McDougal asked when they anticipate closing things up for winter. Mr. Handka stated that they kind of play it by ear.

Mr. Handka spoke about the gazebo. He was called by Wendy Nelsen regarding scheduling events and fees. He would like an item on the next agenda.

*Approval to proceed with purchasing and installation of upgrade to the DVR and cameras for county buildings:* The Board was given a quote from FCC Communications to replace the DVR in the amount of \$19,506.56. There is \$35,000 budgeted in the Capital Improvement Fund for cameras.

Mr. McDougal made a motion to approve the purchase and installation of upgraded DVR and cameras for the county buildings not to exceed \$35,000. Motion seconded by Mr. Rackley and passed.

**APPROVAL OF RFI INSTALLATION OF MAGNETIC CARD ELECTRONICALLY CONTROLLED DOOR LOCKS SYSTEM FOR THE PERSHING COUNTY COURTHOUSE NOT TO EXCEED TWENTY THOUSAND, FIVE HUNDRED, AND NINETY-TWO DOLLARS:**

Frank Wilkerson, 11<sup>th</sup> Judicial District Court Administrator, was present.

Mr. Wilkerson stated that their grant only covers the doors for the District Court and the Justice Court. The County could piggy-back on the bid to cover the rest of the Courthouse doors. Mr. Wilkerson thought the County's cost would be approximately \$15,000. The Board was given information on the locking system.

Mr. McDougal felt that an assessment should be done to determine if interior door locks are necessary. The Board would like Mr. Handka to work with Mr. Wilkerson and bring back a recommendation to the Board.

**DISCUSSION REGARDING REPLACEMENT OF CARETAKER HOME AT DERBY FIELD AIRPORT AND POSSIBLE ACCEPTANCE OF INSURANCE CLAIM SETTLEMENT FOR DAMAGES TO THE CARETAKER HOME IN THE AMOUNT OF APPROXIMATELY \$24,130.75; DISPOSITION OF EXISTING MOBILE HOME; DISCUSSION REGARDING POSSIBLE APPROVAL OF COSTS TO PURCHASE AND PLACE A 2 BEDROOM, 2 BATH MOBILE HOME AT DERBY FIELD AIRPORT:**

Ted Rudolph, insurance adjuster for POOL/PACT; Kent Mowry, A & H Insurance and John Handka were present.

Mr. Rudolph stated that it was very difficult obtaining quotes from qualified contractors. He is still waiting on one estimate and if it happens to come in higher than the settlement amount, Mr. Rudolph can adjust our claim.

There was some discussion regarding Wade Knisley's mobile home that is for sale. They are asking \$25,500 plus the cost to move it. Mr. Rackley stated that he will work with the Knisley's in regards to the price and see if a deal can be made to include the move.

Mr. McDougal made a motion to accept the insurance settlement in the amount of \$24,130.75 as presented today and pursue replacing the unit. Motion seconded by Mr. Rackley and passed.

Mr. McDougal made a motion to authorize Commissioner Rackley to negotiate the purchase of a mobile home with Wade Knisley. Motion seconded by Mrs. Shank and passed.

**PROCLAMATIONS AND AWARDS: YEARS OF SERVICE AWARDS FOR DARLENE VONSILD AND MARIA OLIVAS** – A ten year pin was presented to Maria Olivas. The Board also presented a twenty year pin to Darlene Vonsild, which was accepted by Rene Childs on her behalf.

**ELECTED DEPARTMENTS:**

**LACEY DONALDSON, CLERK-TREASURER** – Mrs. Donaldson reported that the amount of Minister Authorization Applications submitted for Burning Man was significantly lower than in past years. The average the last few years has been 44 and only 22 were submitted this year. The office also issued 3 Marriage Licenses for the event. Mrs. Donaldson informed the Board that she and Rachel Craspay will be leaving Tuesday, September 12<sup>th</sup> to attend the annual CFOA (County Fiscal Officers Association) Conference in Pahrump and will be gone all week.

*Approval of corrections/changes to the Tax Roll:* A Tax Roll Adjustment was submitted for Personal Property Account Number MH2662, Chad Fenner. A storage unit has been removed from the property and the value adjusted accordingly. A refund of \$24.81 is due.

Mr. Rackley made a motion to approve the Tax Roll adjustment as submitted. Motion seconded by Mr. McDougal. Mrs. Shank abstained as Mr. Fenner is her son-in-law. Motion carried.

Mr. Shields stated that he received a phone call from a real estate agent who has a client interested in the Rye Patch Truck Stop. The County currently holds Treasurer's Deed for non-payment of taxes. Mr. Shields also spoke to Mrs. Donaldson and a tax auction is not scheduled until 2019. An

agreement can be made between the two parties as long as the taxes are paid prior to them recording the sale. Mr. Shields also advised the Board that he would like to wait and see what the new owner does with the personal property before starting abatement proceedings.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the month end reports. The auditors will be back the week of September 18<sup>th</sup>. Mrs. Childs will also be at CFOA next week.

LAURI CERINI-JONES, ASSESSOR – Mrs. Cerini-Jones stated that the first two agreements are her standard yearly agreements. There was some discussion regarding the DevNet Server. Mrs. Cerini-Jones stated that a joint conference call may be needed to determine what is needed for all the offices. Mrs. Shank asked where the funding is coming from for these three agreements. Mrs. Cerini-Jones stated that the Farr West and Pictometry agreement will be paid for with her Assessor Tech fees. The Devnet Server will be paid for with the capital outlay funds budgeted for the conversions.

*Approval of contract with Farr West Engineering for 2017-2018 GIS Professional Services in the amount of \$51,000.00:* Mr. Rackley made a motion to approve the contract with Farr West Engineering for the 2017-2018 GIS Professional Services in the amount of \$51,000. Motion seconded by Mr. McDougal and passed.

*Approval of Agreement between Pictometry International Corp. and Pershing County with two quotes:* Mrs. Cerini-Jones explained that one quote is for 3” resolution (\$185,758) and one is for 4” resolution (\$166,273). She would prefer the 3”.

Mr. McDougal made a motion to approve the Agreement between Pictometry International Corp. and Pershing County, selecting the 3” in the amount of \$185,758. Motion seconded by Mr. Rackley and passed.

*Approval of DEVNET Server and Software System:* The cost of the server and software is approximately \$19,895.00.

Mr. Rackley made a motion to approve the purchase of the DevNet Server and Software System for approximately \$19,895.00. Motion seconded by Mr. McDougal and passed.

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields stated that Mrs. Machado, Code Enforcement Officer, will be attending her first certification course the week of September 18<sup>th</sup> in Las Vegas.

KAREN STEPHENS, JUSTICE COURT – *Approval of Maintenance Agreement for JAVS in the amount of \$2,900.00:* It was noted that the purchase of the JAVS equipment was approved at the last meeting, but maintenance was not included.

Mr. McDougal made a motion to approve the Maintenance Agreement for JAVS in the amount of \$2,900.00. Motion seconded by Mr. Rackley and passed.

*Removal of Metal Detector (Garrett PD 6500I) from Justice Court Inventory List:* This is the metal detector that was inadvertently disposed of by Buildings and Grounds.

Mr. McDougal made a motion to approve the removal of the metal detector (Garrett PD 6500I) from the Justice Court Inventory List. Motion seconded by Mr. Rackley and passed.

**UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES, AND CONSTRUCTION OF POTENTIAL NEW LAW ENFORCEMENT CENTER:** Mr. Rackley stated that there hasn't been much discussion due to the Burning Man event. They are planning to meet with department personnel to discuss this at a later date.

**APPROVAL OF ENGAGEMENT OF SHERMAN & HOWARD AS BOND COUNSEL NOT TO EXCEED \$40,000.00** – Mr. Rackley made a motion to approve the engagement of Sherman & Howard as Bond Counsel, not to exceed \$40,000.00, in connection with bonds for the financing of the Law Enforcement Center. Motion seconded by Mr. McDougal and passed.

**CORRESPONDENCE:** There was no additional correspondence discussed.

**INTRASTATE INTERLOCAL CONTRACT BETWEEN THE STATE OF NEVADA COMMUNITY HEALTH SERVICES PROGRAM AND PERSHING COUNTY FOR JULY 1, 2017 THROUGH JUNE 30, 2019, TO PROVIDE COMMUNITY HEALTH NURSE SERVICES TO PERSHING COUNTY, TOTAL BASE CONTRACT NOT TO EXCEED \$41,043.00, INFECTIOUS DISEASES OR OUTBREAKS COST PER OCCURRENCE ESTIMATED AT \$10,000.00, TOTAL CONTRACT NOT TO EXCEED \$92,086.00:** It was noted that this item has been on the agenda several times. We finally have a correct and full document and it has been reviewed by Mr. Shields.

Mr. McDougal made a motion to approve the Intrastate Interlocal Contract between the State of Nevada Community Health Services Program and Pershing County for July 1, 2017 through June 30, 2019, to provide Community Health Nurse Services to Pershing County, total base contract not to exceed \$41,043.00, infectious diseases or outbreaks cost per occurrence estimated at \$10,000.00, total contract not to exceed \$92,086.00. Motion seconded by Mr. Rackley and passed.

The meeting recessed at 9:43 a.m. and reconvened at 9:45 a.m.

**APPROVAL OF GAMING LICENSE FOR JETT GAMING FOR BUSINESS CONDUCTED AT SAFEWAY #4160:** Forrest Bietz from Jett Gaming was present.

Mr. Bietz stated that they received notice that their State Gaming License was approved on August 24, 2017.

Mr. McDougal made a motion to approve the Gaming License for Jett Gaming for business conducted at Safeway #4160. Motion seconded by Mr. Rackley and passed.

**APPROVAL TO PROCEED WITH ADVERTISING AND HIRING AN IT TECHNICIAN AND APPROVAL OF JOB DESCRIPTION AND SALARY:** Mrs. Shank stated that it is very important for the County to move forward with hiring an IT person. She also stated that Mrs. Wesner researched the job requirements and salary ranges in other counties. Mrs. Childs stated that it is important that the person is knowledgeable of Windows based SQL servers, as that is the platform our new software will be on.

There was some discussion regarding the “physical requirements”. It was decided to remove that section from the job description.

Mr. McDougal made a motion to approve the advertising and hiring of an IT Technician and approving the job description, amending as discussed, with a salary between \$20-\$25 per hour. Motion seconded by Mr. Rackley and passed.

**PERSONNEL SESSION: DISCUSSION TO CONSIDER THE CHARACTER, ALLEGED MISCONDUCT, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF STEVE COCHRAN; THE BOARD OF COUNTY COMMISSIONERS MAY TAKE ADMINISTRATIVE ACTION AGAINST MC. COCHRAN, WHICH MAY INCLUDE BUT IS NOT LIMITED TO VERBAL OR WRITTEN REPRIMAND, SUSPENSION OR TERMINATION –** Mr. Cochran is not available today. The Board will work on scheduling a special meeting as soon as possible.

**APPROVAL OF A RESOLUTION IN SUPPORT OF THE CONTINUATION OF STUDIES CLARIFYING THE ECONOMIC BENEFITS OF IMPROVED RAIL SERVICE TO STOREY COUNTY AND THE TAHOE-RENO INDUSTRIAL CENTER BY MEANS OF A LAND FERRY SYSTEM:** Mr. McDougal stated that the Resolution needs to be updated to reflect Pershing County instead of Storey County. Mr. Rackley stated that he was opposed as it could decrease

the Gas Tax Revenue. Mr. McDougal stated that the study will look at that and will suggest ways to replace any lost revenue.

Mr. McDougal made a motion to adopt Resolution #17-0916 in support of the continuation of studies clarifying the economic benefits of rail service. Motion seconded by Mrs. Shank. Mr. Rackley opposed due to a possible loss of fuel tax revenue. Motion carried.

**JERRY ALLEN, SHERIFF:** Sheriff Allen reported that according to BRC (Black Rock City), their Peak Population of 79,066 was reached between August 31<sup>st</sup> and September 1<sup>st</sup>. Of that number, 69,596 were paid participants.

Sheriff Allen has been going through applications for the vacant deputy positions. The Jail had 29 inmates over the weekend and is currently holding 21. Sheriff Allen stated that Jason Flanagan is currently safe-keeping the K-9 that was assigned to him. Sheriff Allen has been approached by the Fallon Tribal Police about purchasing the dog to remain with Flanagan. An item will be put on the next agenda for discussion.

Sheriff Allen spoke with UNR's Engineering Department in regards to the new jail building. They will get back to him regarding what they can do.

Sheriff Allen is looking into obtaining an MRAP (Mine-Resistant Ambush Protected) unit. We have used Winnemucca Police Department's unit in the past, but it takes a while to get here. An item will be put on a future agenda for further discussion.

**BOARD APPOINTMENTS / RESIGNATIONS / VACANCIES: SOLID WASTE MANAGEMENT & RECYCLING ADVISORY BOARD** – A letter was received from Susie Bendure asking to be reappointed to the Solid Waste Management & Recycling Advisory Board.

Mr. Rackley made a motion to reappoint Susie Bendure to the Solid Waste Management & Recycling Advisory Board with a term expiring June 30, 2021. Motion seconded by Mr. McDougal and passed.

**PLANNING AND BUILDING DEPARTMENT / IMLAY WATER SYSTEM:** James Evans was present.

Mr. Evans gave the Board the monthly report. Mr. Evans stated that he did the final inspection of the Grass Valley Firehouse addition. He stated there were a few minor fixes needed, but everything looked good. Mr. Evans also reported that they received a partial payment from Q&D Construction for the water.

**REPORT FROM LEGAL COUNSEL:** Mr. Shields stated that he spoke with Mayor Giles regarding alcohol at the Fire Station. Mayor Giles has requested some information from NACO before they make their final decision.

Mr. Shields stated that there is no monthly maintenance fee for the door lock system that is being purchased by the District Court. They need a decision prior to October 1<sup>st</sup>.

**REPORT FROM ADMINISTRATIVE ASSISTANT:** Mrs. Wesner stated that Mr. Rackley's out-of-state travel was inadvertently left off the agenda, so an item will be put on the next agenda; however, it will be after his trip.

**UPDATE ON MATTERS RELATING TO THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT:** Mrs. Shank and Mr. Shields met with Senator Cortez Masto. Mrs. Shank also met with Senator Heller's staff and they think passage could happen by the end of the year.

**ITEMS FOR FUTURE AGENDAS:** Nothing additional was discussed.

**MATTERS OF THE BOARD FOR DISCUSSION; BOARD MEMBER REPORTS; BOARD LIAISON REPORTS:** Mr. Rackley and Mr. McDougal did not have anything to report.

Mrs. Shank stated that she attended the NACO meeting. Jeff Fontaine is going to the Central Nevada Regional Water Authority and Dagny Stapleton was appointed to replace him at NACO. Farr West is assigning someone to work on our Water Resource Plan. Mrs. Shank will participate in a phone conference next week in regards to the internet.

**PUBLIC INPUT:** There was no public input.

The meeting recessed at 10:34 a.m. and reconvened at 11:05 a.m.

**VOUCHERS:** Mr. Rackley made a motion to approve the vouchers, correcting the account number on the voucher for Vendor #418 and excluding the voucher for Vendor #276, Carol Shank. Motion seconded by Mr. McDougal and passed.

Mr. McDougal made a motion to approve the voucher for Vendor #276, Carol Shank. Motion seconded by Mr. Rackley. Mrs. Shank abstained as the voucher is to her. Motion carried.

As there was nothing further to come before the Board, the meeting adjourned at 11:15 a.m.

Approved 10/04/17: \_\_\_\_\_ /s/  
Carol Shank, Chairwoman

Attest: \_\_\_\_\_ /s/  
Lacey Donaldson, Clerk