

AUGUST 17, 2016

The meeting was called to order at 8:30 a.m. by Darin Bloyed, Chairman. Those present were Pat Irwin and Carol Shank, Commissioners; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: There were no minutes submitted for approval.

PUBLIC INPUT: There was no public input at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mrs. Shank made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. Irwin and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Mr. Bloyed reported that Mr. Greene and Mr. Wilcox went to State Purchasing this morning looking at a sand spreader truck. He also read a written report. The crew spent the last five days hauling gravel to the Sue Hills. The screening plant is still set up at the cut-off pit in Dixie Valley. They sealed and striped 8/10 of a mile on Grass Valley Road. They also paved in Imlay Monday and at the Industrial Park yesterday.

LANDFILL – It was noted that the bids for the blasting project will go out today.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that NV Energy has removed all the power poles. The lawn did get damaged some as their equipment was so big. Mr. Handka stated that DeBell was here yesterday measuring the windows at the Courthouse. It will be 8-10 weeks before the new windows are here.

Mr. Handka also stated that they have had some plumbing issues at the Jail as inmates have been flushing inappropriate items down the toilets. The Department has put in some over-time due to this issue.

Mr. Handha also stated that he was asked by Judge Stephens to paint the walls in the Justice Court, but she has requested odorless paint. Mr. Handka stated that this product does not exist and they also have to use a sealant. He has also been told that only his staff can move their files. Mr. Irwin stated that he and Judge Stephens need to come up with a plan and if necessary, one of the Commissioners can be included.

Mr. Bloyed stated that the showers need to be painted at the Pool. Mr. Handka will contact Mr. Rowe.

Discussion with Frontier Days Committee regarding sprinkler repairs, call outs for electrical issues and other matters relating to the event: Ms. Papa was not available today so this item will be put back on a future agenda.

Approval of Change Order to NV Energy's Contract to remove additional power pole in the Courthouse Park: Mr. Bloyed stated that he made the decision to move forward with the change order when NV Energy was here, so the poll has been removed. He also spoke with DA Shields prior to approving the work.

Mr. Irwin made a motion to approve the change order to NV Energy's Contract to remove the additional power pole in the Courthouse Park. Motion seconded by Mrs. Shank and passed.

Mr. Irwin spoke about the Unionville Park. He stated that they are still having a problem with puncture vines in the park. Mr. Handka stated that he has tried to call Mr. Whittaker with no luck.

PUBLIC INPUT: Scott Plimpton was present to give an update on his Eagle Scout Project. He stated that the first thing he did was make a parking lot and spray the weeds. Mr. Plimpton stated that there are some cement blocks that need to be removed. Mr. Bloyed instructed him to contact Brian Greene at the Road Department. Mr. Plimpton stated that he has put in two signs and a flag pole. He is planning on having the first flag retirement ceremony next Fourth of July. Mr. Irwin suggested doing it for Memorial Day. Mr. Plimpton thanked the Board for allowing him to do this project.

UNCLASSIFIED DEPARTMENTS, CONT.D:

SENIOR CENTER/VOLUNTEER COORDINATOR – Jordan McKinney was present.

Mrs. McKinney stated that they are working on the final details for the new stove. Mrs. McKinney has found another vendor in Sacramento. The seniors will be going to Virginia City tomorrow and twelve people have signed up. The annual Senior Citizens Day will be celebrated on Friday. Mrs. McKinney stated that at the last Advisory Board meeting it was brought up that they would also like to purchase a new ice machine. The Lyon's Club has agreed to donate \$4,000. Once she has quotes she will bring them back to the Board. The seniors will be having a night tour of Burning Man on August 30th. They will be taking one bus and the mini-van for a senior that was injured at a previous Burning Man tour. Breakfast at the Center will be held on August 26th. Make-up training for the volunteers will be on August 19th at 10:00 a.m.

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick informed the Board that she passed her test to become a Certified Professional Community Economic Developer.

Mrs. Lusby-Angvick reported that there are 20 weekends left in the year and 12 of them are booked at the Community Center. The fridge in the kitchen is having some issues. Buildings and Grounds did look at it, but recommended that she call a repairman. Someone will be out this morning to fix it.

Mrs. Lusby-Angvick also stated that the Nevada Economic Development Conference will be held on September 21st and 22nd. They will be holding their last planning meeting for the conference on August 24th and Mrs. Lusby-Angvick may participate by phone. She also informed the Board that she participated in last week's WNDD (Western Nevada Development District) meeting telephonically.

Mrs. Lusby-Angvick also reported that the US Navy rented one of the large rooms for October 4th to hold some public hearings. Once she has the agenda she will forward it to the Board.

Mrs. Lusby-Angvick met with Mayor Giles and Pete Wallish of the Governor's Office of Economic Development to discuss CDBG (Community Development Block Grant) funds.

PERSHING COUNTY FIRE/AMBULANCE –

GRASS VALLEY FIRE DEPARTMENT: Sean Burke was present.

Mr. Burke reported that they currently have 16 members and 2 candidates, which would give them a full roster. Their training program is going well. They have completed their Wildland Fire Training and the Emergency Vehicle Operator F Endorsements. Mr. Burke stated that there are still a few people that need to go in to DMV, but the training is done. In October they will be starting Hazmat Ops training.

Mr. Burke also reported that he received an email from FEMA (Federal Emergency Management Agency) stating that the joint grant application that they submitted for the SCBAs (self-contained breathing apparatus) was denied. The grant was submitted with two components and Mr. Burke isn't sure if it is a blanket denial so he will follow up. Mr. Burke stated that if grant funding isn't available, they need to start budgeting to replace the SCBAs.

Mr. Burke also stated that he has been working on the Department's inventory with the Auditor's office. Mr. Burke stated that their property list is extremely out of date and it might be more beneficial to create a new list.

Mr. Burke also spoke about their partnership with Humboldt General Hospital. He stated that this year 65-70% of their calls have been medical calls. He hopes to have an agenda item for the next meeting to formally broaden the partnership with Humboldt General.

He also stated that he is working with the District Attorney on the Firehouse expansion bid specifications. Mrs. Shank asked for an update on the truck that was ordered. Mr. Burke stated that the chassis has been delivered and he is planning on traveling there in October for an inspection.

District Attorney Shields and Lynn Christofferson, Administrative Clerk, joined the meeting at 9:00 a.m.

LIBRARY – Mrs. Shank mentioned that Ms. Brinkerhoff has not come before the Board in quite a while. Carolyn Hultgren did mention that Books Are Fun is at the Library today.

PUBLIC DEFENDER – Mrs. Shank gave the Board a copy of the quarterly billing. The Conflict Council is still “status quo”.

Later in the morning Steve Cochran came in and gave an update. No applicants have submitted proposals for the Conflict Council position in Humboldt. The office is working on 4th quarter billing. Mr. Bloyed stated that we need something in writing from Humboldt County if the Conflict Council is going to remain status quo. Mr. Bloyed has a meeting with Humboldt County Commissioner French tomorrow and will broach the subject.

LEPC – Mrs. Shank stated that Mrs. Childs attended the last LEPC meeting in her stead.

Approval of Fire Show 2016 Grant: Mrs. Shank made a motion to approve the submittal of the Fire Show 2016 grant application in the amount of \$10,872.00. Motion seconded by Mr. Irwin and passed.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that the office has been pretty busy. The staff has been trying to work in some vacation time before school starts. First quarter taxes were due Monday, so they have been busy inputting tax payments and assisting customers. Mrs. Donaldson also stated that with the upcoming Burning Man event she has processed 25 Authorizations to Perform Marriages, with 13 applications still pending. She processed 46 last year, so she anticipates a few more in the coming week.

Approval of corrections/changes to the Tax Roll: There were no corrections or changes submitted.

Request for higher room rate for CFOA (County Fiscal Officers Association) Conference September 13-15, 2016 in Fallon, NV: Mrs. Shank made a motion to approve the higher room rate up to \$89 for the CFOA Conference September 13-15, 2016 in Fallon, Nevada. Motion seconded by Mr. Irwin and passed.

RENE CHILDS, RECORDER-AUDITOR –

Acceptance of an Interlocal Agreement with the Nevada Deferred Compensation Program, a 457 (B) program: Mrs. Childs stated that she was approached by an 11th Judicial District Court employee who had participated in this program while they were with the 6th Judicial District.

Mr. Irwin made a motion to approve the Interlocal Agreement with the Nevada Deferred Compensation Program, a 457 (B) program as presented. Motion seconded by Mrs. Shank and passed.

Mrs. Childs stated that she is finishing up year-end entries. She is still waiting for the June billing from Remsa. The Eide-Bailey Auditors will be back next month to finish the year-end audit.

LAURI CERINI-JONES, ASSESSOR – *Unpaid Personal Property write-offs:* Mrs. Cerini-Jones gave the Board a list of property and explanations for writing them off. She also gave them a copy of the NRS that refers to uncollectible personal property.

Mr. Irwin made a motion to approve the Personal Property write-offs as presented by Mrs. Cerini-Jones totaling \$2,970.78. Motion seconded by Mrs. Shank and passed.

Mrs. Cerini-Jones stated that the new Appraiser started on Monday and her name is Karen Lerner.

PROCLAMATIONS AND AWARDS: There were no Proclamations or Awards for the Board to consider.

BOARD APPOINTMENTS: There were no letters of interest submitted.

APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN PERSHING COUNTY AND NILE VALLEY RACE TRACK REGARDING THE TRANSFER OF A DECOMMISSIONED WATER TRUCK FROM THE RYE PATCH FIRE DEPARTMENT INVENTORY: Mr. Shields is still working on this. Mr. Irwin wants Nile Valley to insure the vehicle so they are looking into it.

The meeting recessed at 9:20 a.m. for a Litigation meeting and reconvened at 9:35 a.m.

GRASS VALLEY ADVISORY BOARD: Annette Stripe and Sean Burke were present. Mrs. Stripe stated that she did receive the inspection report from Mrs. Munk. She has also spoken with Mr. Handka and requested that the doors be replaced. The screens on the Deputy's office also need to be replaced.

Mrs. Stripe asked the Board if the well has ever been inspected. The board will have Mr. Evans look into it and test the water if necessary.

Mrs. Stripe also reported that they will be having a Rummage Sale on September 17th to benefit the Grass Valley Fire Department. Tracy Guinn, Field Voter Registrar, will also be there if anyone needs to register to vote.

Mrs. Stripe stated that one of their members will be submitting a letter of resignation.

At the last Advisory Board meeting, a member of the public stated that side markers should be installed on the side of the roads. Mr. Burke would suggest that they be put up for about a mile so we can see how long they last. The Board will speak with Mr. Greene from the Road Department.

PUBLIC HEARING ON PROPOSED ORDINANCE #323: There was no public comment.

Mr. Irwin made a motion to adopt Ordinance #323, an ordinance amending Chapter 2.16 , entitled Museum Advisory Board, of Title 2 of the Pershing County Code, by reducing the number of Museum Advisory Board Members from seven to five (2.16.010); Requiring quarterly, rather than monthly meetings (2.16.060); and setting the terms of office (2.16.020). Motion seconded by Mrs. Shank and passed unanimously.

MATT YACUBIC, ARCHAEOLOGIST, BLM, WINNEMUCCA FIELD OFFICE: DISCUSSION REGARDING MEMORANDUM OF UNDERSTANDING FOR TRANSFER OF PROPERTY TO PERSHING COUNTY FOR THE UNIONVILLE CEMETERY (4.8 ACRES TRANSFERRED AT NO COST AND 5.6 PURCHASED AT 50% OF THE FAIR MARKET VALUE) – Mr. Yacubic was not available for today's meeting. Mr. Irwin would like the MOU to include language regarding the Land's Bill since part of this is a purchase and in the Land's Bill the entire property is a transfer. This item will be put back on the next agenda.

VOUCHERS: Mr. Irwin made a motion to approve the vouchers as submitted. Motion seconded by Mrs. Shank and passed.

PLANNING DEPARTMENT: James Evans was present.

Mr. Evans stated that there will be a September Planning Commission meeting. They will be considering a parcel map, lot line adjustment and a Division into Large Parcels.

IMLAY WATER SYSTEM: James Evans was present.

Mr. Evans stated that the lead and copper testing results came back good. Mr. Bloyed stated that they received a request from the Grass Valley Advisory Board to test the well at the Community Center. Mr. Evans will look into it.

BUILDING DEPARTMENT: James Evans was present.

Mr. Evans gave the Board two proposed change orders for the Archival Building. Ray Ferguson of Ferguson Construction was present to explain the need for the change orders. The first one is for valley gutters and a yard drain in the amount of \$3,969.64. The second is for curb, gutter and sidewalk in the amount of \$7,856.39. An action item will be put on the next agenda.

UPDATE ON CODE ENFORCEMENT – Mr. Evans stated that the department has attended a couple status hearings. They haven't received any new complaints.

Mr. Shields spoke about the manufactured housing issue that was discussed at the last meeting. Mr. Evans was right. They will have to apply for a building permit through the Division of Manufactured Housing and the work has to be done by a contractor certified by them.

CORRESPONDENCE: There was no additional correspondence discussed.

MEMORANDUM OF UNDERSTANDING BETWEEN BRC (BLACK ROCK CITY, LLC) AND PERSHING COUNTY REGARDING MEDICAL PERSONNEL AT THE 2016 BURNING MAN EVENT: Sheriff Allen stated that they will not be using HGH (Humboldt General Hospital) personnel in the same capacity as last year due to staffing limitations. They may have two acting as Reserve Deputies for the Sheriff's Department and if medical care is provided to other members of the Sheriff's Department or those in the custody of the Sheriff's Department it will be under a 2007 MOU between Pershing County and HGH. Sheriff Allen stated that he does not agree with the proposed MOU with BRC and will not sign it. Mr. Shields agreed with Sheriff Allen. Roger Vind of BRC also spoke stating that all he was aware of was that they were at an impasse. He did state that they have never objected to the Sheriff hiring who he needs to run the operation.

The meeting recessed at 10:21 a.m. and reconvened at 10:33 a.m.

JERRY ALLEN, SHERIFF: UPDATE – Sheriff Allen stated that they have been very busy with search and rescue missions. He was out last night on the fire at Dun Glenn. He also informed the Board that Lovelock's brush truck is having some transmission issues.

Mr. Bloyed asked about the repairs to the padded cell as the Board did approve the payment in today's run. Sheriff Allen stated that once payment is authorized they will order the material and schedule an install date.

Sheriff Allen stated that he had tried to request an agenda item for approval to purchase a side-by-side, but he didn't get the quote until this morning. The cost is approximately \$11,000 and he would like to use Asset Forfeiture funds. Sheriff Allen would like to be able to use it at Burning Man. It was noted that nothing was put in the Burning Man budget for any type of ATVs as Sheriff Allen was trying to reduce costs. The Board agreed to hold a special meeting on August 23rd at 9:00 a.m. to discuss and possibly approve the purchase. Mrs. Childs stated that she had some concerns as the Asset Forfeiture Account doesn't have a lot of money in it and all that was budgeted was a K9. She will bring all the information to the meeting.

Sheriff Allen also needs to purchase \$160 worth of Cat6 cables and connectors. Sheriff Allen stated that the cable was previously purchased by Celeste Hamilton, former Assessor.

Sheriff Allen gave the Board a letter regarding additional costs in the amount of \$2,244.80 that were incurred during the 2015 event. There is also a transportation cost, but Sheriff Allen is still researching that amount.

UPDATE ON 2016 BURNING MAN EVENT AND APPROVAL OF 2016 BUDGET – Sheriff Allen stated that the budget for staffing is \$174,721.83 and \$7,500 in supplies and housing costs. Mr. Bloyed asked if the communication issues have been covered. Sheriff Allen stated that we paid for the updated licensing on the microwave, but that is all that will be done this year. Another issue Sheriff Allen has come across is the upload speed in the office is too slow.

Sheriff Allen also stated that he went to Sierra Electronics yesterday. They are having a problem with the repeater on Winnemucca Mountain. Sierra Electronics will go out and see if the problem is the antenna.

Sheriff Allen stated that they have not responded, but have already received 7 calls for service on the Playa.

DISCUSSION REGARDING VOUCHER #577 PAYABLE TO UNIFORMITY FOR BLACK VESTS – Sheriff Allen did check on the grant funds and we should know very soon if we will get reimbursement for half of the expense. Mrs. Childs stated that this voucher is old year and any grant reimbursement would fall into the new year. Per the Employee Contract, the allowable reimbursement is \$850 for vests.

Mrs. Shank made a motion to approve the payment of Voucher #577, Uniformity, for black vests in the amount of \$4,620.00 with the understanding that we will receive some reimbursement from the Department of Justice, but it will be received in the new fiscal year. Motion seconded by Mr. Irwin and passed.

APPROVAL TO ADVERTISE AND HIRE ADDITIONAL DEPUTY – Sheriff Allen stated that he has one deputy on desk duty. Mrs. Shank asked if Sheriff Allen had an approximate cost for an additional person. Sheriff Allen did not have any financial information at this time. Mr. Bloyed stated that Sheriff Allen needs to put together a proposal for the Board to look at.

REPORT FROM ADMINISTRATIVE ASSISTANT: No report was given.

DISCUSSION REGARDING STARTING THE PROCESS FOR THE NEXT STEPS REGARDING THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: Mr. Bloyed asked where we are at with the Bill as they were supposed to be given a final draft. Mr. Irwin stated that they were given what was introduced. Mrs. Shank stated that what was introduced did not include the gravel pits. Mr. Irwin stated that they are aware of that and they are working on adding them to the maps. The Legislature is currently on break until after Labor Day. Mr. Irwin stated that he is waiting to hear when he will need to travel to Washington, DC to testify. Mr. Irwin will stay in contact with both Heller's and Reid's offices.

REPORT FROM LEGAL: Mr. Shields spoke about the MOU from Burning Man. One of Mr. Shields' concerns is that this only pertains to HGH. It does not address any other medical personnel that could be employed by the Sheriff. He also has a problem with the third recital as these are not binding clauses as an MOU is not a contract. Mr. Shields feels signing the document would be an irresponsible approach to law enforcement and an unrealistic view. He also stated that the MOU is somewhat ambiguous to whether or not these personnel would be paid out of the Burning Man funding. There is also a section that indemnifies Burning Man from all liability for any acts taken by Sheriff's Deputies

hired from HGH. The MOU also tries to prohibit administering medical services to someone in the Sheriff's custody.

Mr. Shields stated that when Mr. Vind stated that an agreement couldn't be reached, these are all the reasons why. The MOU should have strictly referred to sharing protocols.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mrs. Shank stated that she attended the Humboldt River Water Basin Authority meeting. They discussed creating a water conservancy district and there was no interest. The Pershing Healthcare Foundation will be sponsoring a dinner on Saturday, September 10th. Dr. Robin Titas will be speaking.

Mr. Irwin attended a meeting with the BLM and the Sierra Front RAC. The next NACO (Nevada Association of County Officials) meeting is August 25th and 26th in Carson. They will be discussing the property tax formula and Ag Extension. He is also meeting with Black Rock on August 27th to discuss activities on the playa. He will be attending the Juvenile Justice meeting this afternoon. Mr. Bloyed asked if NACO would be sponsoring a bill going after a portion of the Special Events Tax. Mr. Irwin stated that there has been no further discussion regarding this. This could be an issue that the County submits a BDR on, but Mr. Bloyed would like to see something done regarding delinquent tax properties that don't sell.

Mr. Bloyed stated that he participated in a NV Works phone conference regarding the budget. The Recreation Board is working on finding a vendor to fix the billboard.

PUBLIC INPUT: Paul Davidson spoke about the Humboldt River Water Basin Authority meeting. In regards to the water conservancy, they decided to table the issue and bring it before the local county commissions. He suggested an agenda item for the next meeting so the Board can discuss it.

Carolyn Hultgren stated that the Humboldt River Ranch Homeowner's Association also discussed the delinquent tax properties in Rye Patch at their last meeting.

As there was nothing further to come before the Board, the meeting adjourned at 11:35 a.m.

Approved: _____ /s/
Darin Bloyed, Chairman

Attest: _____ /s/
Lacey Donaldson, Clerk